

CENTRAL CARE POLICY HAZARDOUS MATERIALS

SUBJECT:	<u>HAZARDOUS MATERIALS</u>
ANNUAL REVIEW MONTH:	<u>June</u>
RESPONSIBLE FOR REVIEW:	<u>Director of Central Care</u>
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Because of the different hazardous materials that are stored, this plan cannot address each specific type.

1. No hazardous material will be allowed on the premises before the MSDS sheet for that chemical is obtained.
2. The Safety Officer will require that a MSDS sheet be present before accepting delivery of hazardous materials.
3. The MSDS web-based tracking/retrieval system will be located at each site, in the main office of Central Care and the Safety Officer's office.
4. If a consumer comes into contact with a hazardous material, staff will call the MSDS Hot Line and notify the Central Care Community Services Director and Chief Executive Officer immediately.

Reference: Central State Hospital Emergency Preparedness Manual

APPROVED: _____ **TITLE:** Director of Central Care **DATE:** _____
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